Create Diagrams, Publications, and More with New UMD Services

UMD students, faculty, and staff can now take advantage of two new Web-based services to help create flowcharts, newsletters, and more.

**Lucidchart** ([www.it.umd.edu/lucidchart](http://www.it.umd.edu/lucidchart)) enables you to create flowcharts, website wireframes, UML designs, mind maps, software prototypes, and many other types of diagrams.

**Lucidpress** ([www.it.umd.edu/lucidpress](http://www.it.umd.edu/lucidpress)) helps you to create documents, both print and digital, using drag-and-drop page layout and design tools.

Both programs are easy to navigate and have helpful advice and tips that make it easy to add a digital element to enhance your work. You can also work together with fellow students, colleagues, or others in real time to develop these diagrams and publications, which makes the service especially helpful for group projects. Lucidchart and Lucidpress are both available by using your UMD Directory ID and password.

If you need assistance with the new services, please contact the Help Desk by calling 301.405.1500, emailing itsc@umd.edu, or visiting [www.helpdesk.umd.edu](http://www.helpdesk.umd.edu).

How the Acceptable Use Policy Protects You

By Keighley Joyce

Maybe you are asking yourself, “What is the Acceptable Use Policy (AUP) and why does it matter to me?”

Well, if you are anything like most of the students on campus, you probably use the campus Wi-Fi and other IT resources constantly without thinking twice.

As UMD students, we are granted a long list of valuable IT resources, like computer systems, computer labs, applications, networks, software, and file storage, but it is essential that we know how to use them appropriately to protect ourselves and our institution.

The AUP pertains to all members of the campus community, and it sets forth standards for responsible and acceptable use of IT resources. It is based off of two primary principles that sit at the core of our academic community — freedom of expression and personal responsibility. The AUP encourages freedom of expression and an open environment for sharing information as long as it meets standards of legality.

The policy includes an expectation that IT resource users safeguard their identification codes and passwords. Sharing passwords with others is a violation of policy.

Additional types of prohibited conduct include attempting to access or accessing another’s accounts or private files, misrepresenting oneself as another individual, violating copyright agreements, exposing sensitive or confidential information without authorization, and using IT resources for any illegal activity.

However, the AUP is more than an exhaustive list of “what you can’t do.” It sets the guidelines for IT resources in order to protect you from things like copyright infringement, bullying, stalking, and harassment.

Project NEThics, the group within the Division of IT that promotes the acceptable use of IT resources and enforces policy, also provides students with assistance when it comes to ethical issues related to the UMD network and services. As a student, you can consult with Project NEThics when you need assistance with legal or ethical issues regarding computing resources.

To learn more about proper ways to use the university’s information technology resources, read the Acceptable Use Policy at [www.umd.edu/aup](http://www.umd.edu/aup). If you’d like to learn more about or get in touch with Project NEThics, visit [www.netethics.umd.edu](http://www.netethics.umd.edu), or call 301.405.8787.

Realize Your Ideas with Adobe Creative Cloud Apps

By Megan Speakes

Do you need professional-level creative software? You can get Adobe Creative Cloud apps at no cost via TERPware, the university’s software download website ([www.terpware.umd.edu](http://www.terpware.umd.edu)).

Adobe Creative Cloud allows you to access the latest versions of Adobe’s most popular software titles. It offers more than 20 applications such as Photoshop, Illustrator, InDesign, Acrobat, Edge Animate, Muse, and Adobe’s Touch Apps for mobile devices. Learn more by reading the UMD Adobe Creative Cloud FAQs at [http://kb.umd.edu/198541](http://kb.umd.edu/198541).

If you have already activated your Creative Cloud subscription through TERPware, you will need to renew it annually. You can request a new subscription code through TERPware one year after your last one was requested. For instructions on requesting and redeeming a Creative Cloud subscription, please visit [http://kb.umd.edu/198541](http://kb.umd.edu/198541).

If you have downloaded Adobe’s Creative Suite 6 or any other downloadable Adobe software through TERPware, that software is expected to expire this summer. Adobe is ending support for downloadable and physical products to focus on its cloud subscription model. Creative Cloud gives you access to equivalent or updated versions of the expiring software.

If you have any questions or need help requesting or activating your Creative Cloud subscription or other TERPware software, contact the Help Desk by calling 301.405.1500, emailing itsc@umd.edu, or visiting [www.helpdesk.umd.edu](http://www.helpdesk.umd.edu).

I N T E G R I T Y  I T M A T T E R S
The Terrapin Technology Store: An Unexpected Journey  By Jessica Chen

You walk into McKeldin to get some study time in. When you step inside, you wonder if you should first get a coffee at Footnotes or awkwardly walk around to find a spot to sit. You decide that three cups of coffee is enough for the day, so you begin to look for a desk. You have a hard time finding a desk on the first floor, so you pretend you are texting so you don’t look silly walking back and forth. By the time you look up from your phone, you have no idea where you are. All you can see are a bunch of monitors and shiny screens lined up in rows.

The place looks like a miniature Best Buy. You spot something. Is that what you think it is? Yes, it’s a tablet. You’ve been waiting months to get a tablet, and you finally have enough money for one. You run up to the tablets and stare in complete awe. A man comes up to you and asks if you need any help. You’re stunned, so you keep staring and don’t answer him. The man starts to tell you about the tablet’s specifications and its discounted price. Still stunned, all you can do is nod your head and pull out your wallet.

The man rings up the tablet and tells you about all the other products the store provides at a discounted price: Dell and Apple laptop and desktop computers, iPods, warranties, and accessories like Beats by Dr. Dre headphones. You pay for the tablet. At this point, you have begun to collect yourself. You hold your newly purchased tablet close to you and simply ask, “What is this place? Where did it come from?”

He tells you that it’s the Terrapin Technology Store, and it’s been around since 2006 but only opened in McKeldin in August of 2013. You nod your head, and while still clutching the tablet you quietly declare, “Thank you, sir. I must find more money. I will be back.” You exit the store, leaving the man confused, and head to Footnotes to play with your newly acquired tablet.

If you were too stunned to remember everything the man told you, please visit: www.it.umd.edu/techstore. Or just simply have another adventure to the rear of the first floor at McKeldin or ground floor at The Stamp in front of the Union Shop!

Find the Knowledge Through Lynda.com  By Jessica Chen

While we are still at the University of Maryland, we should take advantage of the majority of the resources that our tuition pays for. If you’re looking to get help with your classes, or you simply want to be the smartest out of your group of friends, you should check out UMD’s lynda.com training. It is an online library of instructional videos that can further your software, business, and creative skills for professional or personal use. All UMD students, faculty, and staff have unlimited access to it!

To give you a taste of what’s available, I asked several students which videos they thought were helpful to them and would recommend to others:

• Sophomore civil engineering major Kortney Wright says that a very useful video is “AutoCAD MEP Essential Training.” She found it helpful to go along with her engineering class last year when the students had to make hovercrafts. She said many people had never used CAD (computer-aided design) software and had to watch videos to do their homework. Wright also believes that the CAD videos have more practical applications and can help students learn how to use the software and not just learn to make something for their homework.

• Sophomore Sara Ho, an accounting and information systems major, says a helpful video is “Excel 2011 for the Mac: Mastering Formulas and Functions.” She says this video would be extremely helpful for accounting majors, especially if they don’t have much experience with Excel. Ho says that the videos about QuickBooks can also be useful, and they can provide some good background knowledge.

• Senior Tom Cornelius, a computer science major, recommends that “Code Clinic: Java” would be good for freshmen who have never coded before as an additional resource to help with their first computer science class. Cornelius also recommends that since Web development is one of the biggest career fields, the Web-related tutorials on topics such as HTML and JavaScript would be a good way for computer science majors to expand their field of knowledge.

From my own experience, while you may not watch the whole video, you still leave with more knowledge than you had when you started the video. Plus, it is free to use, and everyone loves free things.

To begin your wisdom quest, visit http://lyndatraining.umd.edu/ and sign in with your UMD Directory ID and password.